

Firefighters Association of York County Fire Safety and Education Committee

ADMINISTRATOR OF THE YEAR AWARD APPLICATION

Purpose: To recognize the outstanding achievements of an Administrator who demonstrates distinguished accomplishments in citizenship, leadership and professionalism who provide support to the emergency services in their community.

Requirements:

- 1.) Must be at least 19 years of age or older at time of application.
- 2.) Must be an active member within a York County fire or EMS station.
- 3.) Only one candidate per organization.
- 4.) Candidate need not be a member of the Firefighters Association of York County.
- 5.) This recognition is only awarded once to an individual.
- 6.) Letter of endorsement from organization with membership's approval. This is to be no more than two pages, single spaced, 12 point font.

Judging Overall Criteria:

- 1.) Exemplifies the virtues of professionalism and dedication to the emergency services through supportive talent that enables the emergency service department to meet its mission goals.
- 2.) Has demonstrated personal sacrifice in time and effort, exceeding his/her capabilities to support the overall mission and vision of the emergency services. Provide specific examples on separate sheet with candidate's name.
- 3.) Exhibits a distinct pattern of community service through non-emergency service work, public education and other civic / religious / fraternal organizational work that directly or indirectly benefits the emergency services.
- 4) Demonstrates professional leadership qualities of the organization during station activities, and incident responses (if qualified to respond).
- 5.) Evidence submitted must have been attained between August 1, 2018 and June 30, 2019.

Judging Specific Criteria:

For the following, the nominating member must attest, in writing with specifics as possible, to items 1 through 5 and must have been accomplished between 8/1/18 and 6/30/19:

- 1.) How many regular company meetings were attended?
- 2.) How did the person serve to support the organization? Be as specific as possible.
- 3.) How many committees did the candidate serve on? How many did they chair?
- 4.) How did the candidate demonstrate their ability to lead as an administrator? Did they show involvement in other aspects of the department, if so, how?
- 5.) Demonstration of recognition by awards, news clippings or letters of commendation that recognized the remarkable attributes of this candidate? This may be emergency services, civic, fraternal or religious organization related. **(Limit to five (5)).**

NOTE: Applications will be rejected if the application incomplete upon receipt. The Committee will not reach out asking for items that are missing or incomplete.

APPLICATION DEADLINE: July 15, 2019

APPLICATION SUBMITTED TO: Lisa Forry
2712 North George St
York, PA 17406

APPLICATION QUESTIONS: Lisa Forry or Stephanie Forry
717-846-9869

**Firefighters Association of York County
Fire Safety and Education Committee
ADMINISTRATOR OF THE YEAR AWARD APPLICATION**

Please print or type all information. **Incomplete applications WILL BE rejected.**

Nominee Information

Name: _____

Date of Birth: ____/____/____ Current Age: _____

Mailing Address: _____

Home Phone: (____) ____-____ Cell Phone: (____) ____-____

Personal Email Address: _____

Emergency Services Organization Name: _____

Station ID Number: _____ Chief Officer Name: _____

Station Address: _____

Nominator's Information

Name: _____

Mailing Address: _____

Home Phone: (____) ____-____ Cell Phone: (____) ____-____

Personal Email Address: _____

Checklist – must submit proof for each requirement:

- Attestation of meetings attended and committees served on
- Attestation of how the support was given to the organization.
- Attestation of work details / public education / non-emergency service events participated in
- Recognition of extraordinary sacrifice (maximum 5)
- Letter of Endorsement: 2 pages maximum, single spaced, 12 point font